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ARTICLE X

Class Size and Staffing Ratios

A. The following class size maximums shall be adhered to:

<u>Level, Grade, or Subject</u>	<u>Maximum Class Sizes</u>
<u>Elementary</u>	
Kindergarten	32 (20*)
Grades 1-3	30 (20*)
Grades 4-5	35
Combinations K-3	28 (20*)
Combinations 4-5	33
<u>Middle School</u>	
Grade 6 Core Classes	35
English	35
Science, Mathematics, Social Studies	37
Typing	42
Regular Physical Education	54
Music	54
All others	39
<u>High School</u>	
English (Drama and Journalism excepted)	35
Foreign Languages, Laboratory Science, Mathematics, and Social Studies	37
Typing	42
Regular Physical Education	54
Music	54
All others	39

The total enrollment in classes assigned to PACE and CIC teachers shall not exceed the five-period total for class maximums established above.

*Contingent upon continuation of additional state funding to support the class size reduction initiative, the District and the Teachers Association remain committed to implementation of the initiative kindergarten, grade 1, grade 2, and grade 3. If classroom housing constraints are resolved and additional continuing State and Federal funds are provided for expansion of class size reduction, the District and the Teachers Association shall work collaboratively to implement this initiative at other grade levels. If funding is provided which is not restricted to class size reduction at specific grade levels other than grades 4 and 5, the District and the Teachers

ARTICLE X - CLASS SIZE AND STAFFING RATIOS (continued)

- 1 Association are committed to implementation of class size reduction in grade 4 first,
2 grade 5 next, and grades 6-12 as funding permits.
3
- 4 B. Within a reasonable period of time following assignment, each student will have a
5 work station which is appropriate to the subject being taught.
6
- 7 C. If at any time during the school year a class is in excess of the class size maximums,
8 it is the intent of the District that a return to maximum will be achieved at the earliest
9 possible date but no later than twenty (20) school days after the date the class
10 enrollment exceeds the contractual maximum. Before any student is assigned to a
11 class in excess of the maximum class size, a manager shall review the assignment
12 with the affected teacher. At the request of the teacher, when class enrollment has
13 exceeded the contractual maximum for ten (10) or more school days, the manager
14 and teacher will meet to review the status of the over maximum situation. The
15 teacher may request TALB representation at the above described meetings.
16
- 17 D. In implementing these procedures, the principal will equitably assign pupils in excess
18 of the maximum and will upon request, explain the basis for the assignment.
19
- 20 E. If a teacher consents or requests to teach more than the contract maximum number of
21 students, the District shall not be obligated to reduce the enrollment for that teacher's
22 class.
23
- 24 F. The special education special day class average for the District (exclusive of adapted
25 physical education) will be a maximum of twelve (12). No special day class shall
26 exceed a per class maximum of eighteen (18) pupils.
27
- 28 G. The following provisions shall apply in determining staffing ratios of nurses and
29 librarians.
30
- 31 1. The District shall determine the level of nurse and librarian service at each
32 school/program site.
33
- 34 2. Nurse and librarian time provided with categorical program funds shall be in
35 addition to the District-provided general allocation.
36
- 37 3. When the levels of service and numbers of nurses and librarians have been
38 determined, the manager in charge of each service shall develop the schedule
39 for providing service to schools/programs.
40
- 41 4. Factors to be used in determining the scheduling and staffing ratios shall be
42 as follows:
43
- 44 a. Number of staff budgeted and available for service;
45
- 46 b. Number of staff days available for District-funded service;

ARTICLE X - CLASS SIZE AND STAFFING RATIOS (continued)

- 1 c. Number of schools/students to be served;
2
3 d. Geographical location of assignments for an individual;
4
5 e. Number of elementary and secondary schools to be served by an
6 individual;
7
8 f. Other factors deemed pertinent by the manager.
9
- 10 5. Prior to the beginning of the school year, the managers shall confer with a
11 representative group (nurses/librarians) in the process of scheduling equitable
12 staffing ratios. The Association shall be advised of the meeting date with the
13 nurse/librarian group and shall have the right to have an Association
14 representative present at the meeting. The scheduling decisions of the
15 manager shall be final.
16
- 17 6. Problems relating to employee's abilities to achieve expected levels of service
18 shall be referred by the individual employee to the appropriate site or District
19 level manager. Where necessary, reassessment of job description priorities
20 may be in order so that optimum service can be provided.
21
- 22 7. The District will allocate to Special Education an amount equal to one-third
23 (1/3) of the Medi-Cal reimbursement received by the District during the
24 previous fiscal year. Such allocation will be used exclusively to provide
25 additional clerical assistance for school nurses. The distribution of such
26 assistance will be determined through a process similar to that described in
27 Section G.5. above.
28
- 29 H. The District shall provide nurses with written information concerning automobile and
30 insurance factors related to their job descriptions.
31
- 32 I. The maximum class size for Library Service classes in high schools shall be five (5)
33 students per class period and in middle schools three (3) students per class period,
34 unless exceptions are mutually agreed upon by the librarian and site manager.
35
- 36 J. In accordance with Education Code, Section 56363.3, the districtwide average
37 caseload for speech/language specialist teachers shall not exceed fifty-five (55).
38
- 39 K. In the event a Regional Occupational Program class fails to maintain a minimum of
40 twenty-five (25), the class may be dissolved and the teacher on special contract shall
41 be released from this specific class assignment. Classes which have maximum
42 enrollments as mandated by the state which are fewer than twenty-five (25) are
43 exempted from this minimum. If enrollment in these classes falls below ninety (90)
44
45 percent of this state mandated enrollment, the class may be dissolved and the
46 teacher on special contract shall be released from this assignment.